Minutes of the meeting of the IQAC held on 28/07/2023 at 10.00 a.m. in the Board Room, GRI for approval of AQAR 2021-22.

The following members were present

1.	Dr.M.G.Sethuraman, Professor of Chemistry	- Member
2.	Dr.S.Rajendran, Professor of Economics, GRI	- Member
3.	Dr.N.Palaniappan, Director i/c, Computer Centre, GRI	- Member
4.	Dr.P.Muthukumar, Assistant Professor of Mathematics, GRI	- Member
5.	Dr.R.Rajkumar, Assistant Professor of Mathematics, GRI	- Member
6.	Dr.T.David Jeyaraj Franklin, Assistant Professor of English, , GRI	- Member
7.	Dr.M.Arunachalam, Assistant Professor of Chemistry, GRI	- Member
8.	Dr.S.Arivazhagan, Assistant Professor of Geology, GRI	- Member
9.	Dr.T.Ravikumar, Assistant Registrar, GRI	- Member
10.	2 Students and 2 Research Scholars	- Member
11.	Dr.P. Shanmugavadivu, Professor of Computer Science and Applications, GRI	- Director
12.	Dr.L.Rathakrishnan, Registrar, i/c	- Convener

The following members could not attend the meeting due to their preoccupation

1.	Dr.A.Joseph Dorairaj, Professor of English, GRI	- Member
2.	Dr.C. Pitchai, Professor of Cooperation, GRI	- Member
3.	Shri.B.M.S.Murugesan, Managing Director, Sornam Motors, 23, New Agraharam, Palani Road, Dindigul.	- Member
4.	Dr.V.Vinod Kumar, Professor and Head, Department of English, Bharathidasan University, Tiruchirappalli - 620 024, Tamil Nadu, India.	- Member
5.	Shri.Thamizhinian Natarajan, Director, Development Norton Lifelock, 1/124, DLF IT Park, Mount Poonamallee Road, Ramapuram, Chennai - 600 089.	- Member
6.	Shri.N.Srinivasan Director – Turbo Logistics Pvt. Ltd., Plot. 11, SBI First Colony, 3rd Street, Bypass Road, Madurai – 625 010	- Member
7.	Dr.Harish Hande, Selco Foundation, 690, 15th Cross, JP Nagar, Bangalore - 560 078.	- Member

The meeting of IQAC began with a silent prayer. The Director, IQAC welcomed the members of the IQAC, GRI and briefed about the purpose of the meeting.

The Director, IQAC presented the draft copy of the AQAR 2021-22. The updates and modifications suggested by the IQAC members were incorporated in the report and the AQAR 2021-22 was finalized and approved.

It was directed to place the AQAR 2021-22 in the ensuing Planning and Monitoring Board meeting, for further approval.

The committee suggested to initiate the necessary steps to automate the data capturing procedure for NAAC and NIRF to ensure easy data collection, collation and analysis with coherency and consistency. Further, it was reminded that the development and deployment of Learning Management System (LMS) for GRI has to be initiated immediately.

It was suggested that the Deans / Heads / Directors should motivate the students to enroll in on-line certificate courses of NPTEL, Spoken Tutorials, etc. to ensure maximum participation.

It was decided to initiate the preparation of Self Study Report of GRI for the Fourth Cycle of NAAC Accreditation.
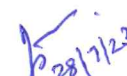
The IQAC members recommended that the designation of present Guest teacher / Part-time teacher be changed as Lecturer (temporary) / Lecturer (contractual) / Lecturer (Adhoc) or similar so that the strength of those teachers can be accounted for the computation of student staff ratio as well as in other criteria of assessment and accreditation ranking, in favour of the institute.

It was recommended that the seed money for research shall be sanctioned every year to Assistant Professors of our institute to foster research culture among them.

It was recommended that the special initiatives and measures immediately taken to raise corpus fund and alumni fund for augmentation and development of infrastructure of the institute.

The Registrar, i/c assured that the necessary and essential support will be extended to ensure quality assurance and sustenance.

The meeting came to an end with a vote of thanks by the Director, IQAC, GRI.
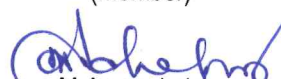
M.G.Sethuraman
(Member)

S.Rajendran
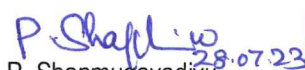(Member)

N.Palaniappan
(Member)

P.Muthukumar
(Member)

R.Rajkumar
(Member)

T.David Jeyaraj Franklin
(Member)

M.Arunachalam
(Member)

S.Arivazhagan
(Member)

T.Ravikumar
(Member)

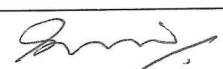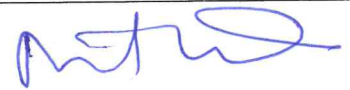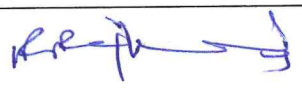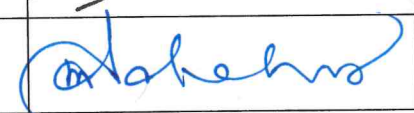P. Shanmugavadivu
(Director)

L.Rathakrishnan
(Convener)

Students / Research Scholars representative:

1. M.Yuvasri, I M.Sc. Mathematics   2. G.B.Girishma Vaishali, II MA English

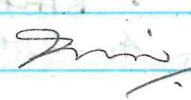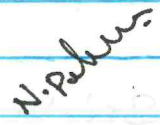3. S.H.Balajiram, Research Scholar (English)   4. S.Dhamodharan, Research Scholar (Computer Science)

Minutes of the meeting of the IQAC held on 28/07/2023 at 10.00 a.m. in the Board Room with the following members:

Sl.No.	Name		Signature
1.	Vice-Chancellor	- Chairman	
2.	Dr.M.G.Sethuraman, Professor of Chemistry	- Member	
3.	Dr.A.Joseph Dorairaj, Professor of English, GRI	- Member	
4.	Dr.S.Rajendran, Professor of Economics, GRI	- Member	
5.	Dr.C. Pitchai, Professor of Cooperation, GRI	- Member	
6.	Dr.N.Palaniappan, Director i/c, Computer Centre, GRI	- Member	N.Palani.
7.	Dr.P.Muthukumar, Assistant Professor of Mathematics, GRI	- Member	
8.	Dr.R.Rajkumar, Assistant Professor of Mathematics, GRI	- Member	
9.	Dr.T.David Jeyaraj Franklin, Professor of English, , GRI	- Member	
10.	Dr.M.Arunachalam, Assistant Professor of Chemistry, GRI	- Member	
11.	Dr.S.Arivazhagan, Professor of Geology, GRI	- Member	Arivazhagan.
12.	Dr.T.Ravikumar, Assistant Registrar, GRI	- Member	
13.	Shri.B.M.S.Murugesan, Managing Director, Sornam Motors, 23, New Agraharam, Palani Road, Dindigul.	- Member	
14.	2 Students and 2 Research Scholars	- Member	1. M. Yuvasri - M.Yu... II - M.Sc Maths 2. G.B. Ginishma Vaishali II - MA English 3. BALAJIRAM.S. 4 - 4.

15.	Dr.V.Vinod Kumar, Professor and Head, Department of English, Bharathidasan University, Tiruchirappalli - 620 024, Tamil Nadu, India.	- Member	
16.	Shri.Thamizhinian Natarajan, Director, Development Norton Lifelock, 1/124, DLF IT Park, Mount Poonamallee Road, Ramapuram, Chennai - 600 089.	- Member	
17.	Shri.N.Srinivasan Director – Turbo Logistics Pvt. Ltd., Plot. 11, SBI First Colony, 3rd Street, Bypass Road Madurai – 625 010	- Member	
18.	Dr.Harish Hande, Selco Foundation, 690, 15th Cross, JP Nagar, Bangalore - 560 078.	- Member	
19.	Dr.P. Shanmugavadivu, Professor of Computer Science and Applications, GRI	- Director	*P. Shajith* *28.7.23*
20.	Registrar, i/c	- Convener	*28|7|23*

IQAC meeting held on 28/07/2023 at 10.00 a.m. in the Board Room, GRI.

l.no.	Name and Designation	Signature
1.	Dr. M.G. Sethuraman, Professor, Dept. of Chemistry — Member	
2.	Dr. A. Joseph Dorairaj Professor, School of English and FL — Member	
3.	Dr. S. Rajendran Professor, Dept. of Economics — Member	
4.	Dr. C. Pitchai Professor, Dept. of Cooperation — Member	
5.	Dr. N. Palaniappan Director i/c, Computer Centre — Member	N.Palani
6.	Dr. P. Muttukumar, Assistant Professor, Dept. of mathematics — Member	
7.	Dr. R. Rajkumar Assistant Professor, Dept. of Mathematics — Member	
8.	Dr. T. David Jeyaraj Franklin Assistant Professor, School of English and FL — Member	
9.	Dr. M. Arunachalam Assistant professor, Dept. of Chemistry — Member	
10.	Dr. S. Arivazhagan Assistant professor, Applied Geology — Member	Arivazhagan.
11.	Dr. T. Ravikumar Assistant Registrar, GRI — member.	

Sl.No	Name and Designation	Signature
12.	Sri. B.M.S. Murugesan Managing Director, Sornam motors, Dindigul — Member	
13.	2 Students and 2 Research Scholars 1. M. Yuvasri — Mathematics (student) — II-M.Sc 2. G.B. Ginishma Vaishali — English (Student) — ii. MA 3. BALAJIRAM S. 4 — Phd scholar. English 4. DHAMED HORAN S — Ph.D Scholar — Computer Science	M. Yuv... ad. S.Balajram S.Dhamdl
14.	Dr. V. Vinod Kumar, Prof. and Head, Bharathidasan University — Member	
15.	Sri. Thamizhinian Natarajan Director, Norton Lifelock, Chennai — Member	
16.	Sri. Vi Srinivasan Director, Turbo Logistics Pvt. Ltd, madurai — Member	
17.	Dr. Harish Hande, Selco Foundation, Bangalore — Member	
18.	Dr. P. Shanmugavadivu, Professor of Computer Science and Applications and Director, IQAC — Director	P. Shan... 28.7.
19.	Registrar i/c GRI, Gandhigram — Convener	L.... 28.7

Minutes of the meeting of IQAC internal committee was held on 01/11/2023 at 11.00 a.m. in the IQAC office, GRI (DTBU), Gandhigram.

The following members were present

1.	Dr.S.Rajendran, Professor of Economics, GRI	- Member
2.	Dr.C. Pitchai, Professor of Cooperation, GRI	- Member
3.	Dr.N.Palaniappan, Director i/c, Computer Centre, GRI	- Member
4.	Dr.P.Muthukumar, Assistant Professor of Mathematics, GRI	- Member
5.	Dr.R.Rajkumar, Assistant Professor of Mathematics, GRI	- Member
6.	Dr.T.David Jeyaraj Franklin, Assistant Professor of English, GRI	- Member
7.	Dr.M.Arunachalam, Assistant Professor of Chemistry, GRI	- Member
8.	Dr.T.Ravikumar, Assistant Registrar, GRI	- Member
9.	Dr.P.U.Mahalingam, Professor of Biology, GRI	- Director

The following members could not attend the meeting due to their preoccupation

1.	Dr.M.G.Sethuraman, Professor of Chemistry	- Member
2.	Dr.A.Joseph Dorairaj, Professor of English, GRI	- Member
3.	Dr.S.Arivazhagan, Assistant Professor of Geology, GRI	- Member

The meeting of IQAC began with a silent prayer. The Director, IQAC, welcomed the members of the IQAC internal committee.

The meeting started with a briefing of IQAC activities and progress by the Director, IQAC, followed by detailed discussions on NIRF-2024 filing and NAAC – 4th Cycle Accreditation process. After a detailed deliberation, the following decisions were made for further action towards NIRF-2024 filing and NAAC – 4th Cycle accreditation.

1. Intend for NIRF was successfully submitted through NIRF online portal on 05.10.2023 and it was further decided to collect relevant information from various Schools / Departments / Centres / Administrative section at the earliest for submission in the NIRF portal once it is open.

2. Since NAAC was overdue since September 2021, a Road map with a tentative time-line for NAAC – 4th Cycle Accreditation processes was prepared. **(Details in Annexure-I)**

3. Recommend to ensure complete automation of administration at all levels.

Action: Computer Centre

4. Recommend to the authorities to strengthen Ph.D. process including thesis evaluation progress and tracking system with MIS to ease scholar's tracking of Ph.D. status.

Action: Academic Section / Examination Section /Computer Centre

5. In accordance to the UGC guidelines, NEP 2020 must be implemented from the present academic year (2023-24). All academic units must prepare a new curriculum in compliance with NEP 2020.

Action: Academic Section / All Schools / Departments / Centres

6. The committee recommend to the authorities to change the designation of Guest Teacher / Part-time Teachers to Lecturer (Temporary) / Assistant Professor (Temporary) in line with NIRF guidelines.

Action: Establishment Section

7. Completion of CAS promotion to Teaching staff and DPC for Non-Teaching (pending if any) & Direct Recruitment of teaching and non-teaching (Filling-up the backlog vacancies)

(Action: Establishment Section)

8. Overall infrastructure development including renovation of buildings, upgrading classroom facilities and laboratory facilities, hostel facilities, signboards, creation of additional classrooms and road laying, Clean and Green Campus including proper waste disposal etc.

(Action: Estate Office / Department of Rural Health and Sanitation, GRI)

9. The committee recommend to take appropriate measures to scrap unusable material and furniture from Schools / Departments / Centres / Sections to create a better ambience at the work place.
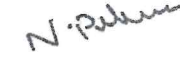
Action: Development Section / Audit Section

10. The committee viewed to establish Incubation Centre at GRI to provide resources and support for entrepreneurial students and alumni of the university.

11. It was recommended to activate all non-academic centres / units to show progressive developments.

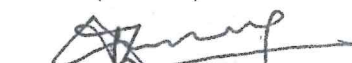The meeting came to an end with a vote of thanks by the Director, IQAC, GRI.

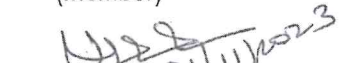|		
S.Rajendran (Member)	C. Pitchai 1/11/23 (Member)	N.Palaniappan (Member)
P.Muthukumar 01/11/2023 (Member)	R.Rajkumar 01/11/23 (Member)	T.David Jeyaraj Franklin (Member)
M.Arunachalam (Member) 1/11/23	T.Ravikumar 1.11.2023 (Member)	P.U.Mahalingam 01/11/2023 (Director)

Annexure – I

NAAC – 4th Cycle Accreditation Process
Road Map with Time Line

S.No	Proposed Date	Particulars
1.	08.11.2023 (Wednesday)	Meeting with the Deans / Heads / Directors / Co-ordinators / Controller of Examinations / Finance Officer / Deputy Registrar / Assistant Registrars / to chalk out next course of action towards preparedness for NAAC 4th Cycle. **(Action: Academic Section & IQAC)**
2.	14.11.2023 (Tuesday)	The following items to be uploaded in our University Website: i) Academic Calendar, ii) Prospectus, iii) Annual Financial Statement, iv) Annual Report, v) Students Feedback Analysis on Courses, Teachers, & Overall rating of the programme and vi) Best Practices of the Institute **(Action: Computer Centre / Academic Section / Publication Unit / IQAC, GRI)**
3.	On or before 15.11.2023	Students Feedback – online submission by present academic year students through students' portal. **(Action: Computer Centre, GRI)**
4.	28.11.2023 (Tuesday)	Faculty Development Programme on NAAC modalities for Teaching staff **(Action: IQAC / Establishment Section / Academic Section)**
5.	30.11.2023 (Thursday)	Orientation programme for Non-Teaching, Technical and Outsourced staff to sensitize about preparedness for NAAC – 4th Cycle. **(Action: IQAC / Establishment Section / Academic Section)**
6.	On or before 30.11.2023 (Thursday)	Staff – profiles (curriculum vitae) to be updated in the University Website. **(Action: Establishment Section)**
7.	On or before 30.11.2023 (Thursday)	Submission of PBAS (API) by all Teaching staff for 2022-23 and earlier pending API if any. **(Action: Establishment Section)**
8.	19.12.2023 (Tuesday) & 20.12.2023 (Wednesday)	Internal Academic Audit **(Action: IQAC & Academic Section)**
9.	19.12.2023 (Tuesday) & 20.12.2023 (Wednesday)	Internal Administrative Audit **(Action: IQAC & Establishment Section)**
10.	28.12.2023 (Thursday)	Training Programme on PFMS / MIS for Non-Teaching / Administrative Staff **(Action: Finance Section / Establishment Section / Computer Centre)**

11.	On or before 29.12.2023 (Friday)	Students feedback – online submission by passed out students of 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22 & 2022-23 (Odd and Even Semester). **(Action: Computer Centre / All Schools / Departments / Centres & IQAC, GRI)**
12.	10.01.2024 (Wednesday) & 11.01.2024 (Thursday)	External Academic Audit **(Action: IQAC & Academic Section)**
13.	10.01.2024 (Wednesday) & 11.01.2024 (Thursday)	External Administrative Audit **(Action: IQAC & Establishment Section)**
14.	On or before 31.01.2024 (Wednesday)	Completion of Alumni Association registration and Alumni Meet. **(Action: Alumni Cell, GRI)**
15.	1st Week of February 2024	Internal Mock Visit **(Action: IQAC)**
16.	1st Week of March 2024	External Mock Visit **(Action: IQAC)**
17.	2nd Week of April 2024	IIQA (Institutional Information for Quality Assessment) submission to NAAC for accreditation of 4th Cycle. **(Action: IQAC)**
18.	2nd Week of June 2024	SSR (Self Study Report) submission to NAAC for accreditation in the 4th Cycle. **(Action: IQAC)**

01/11/2023

DIRECTOR
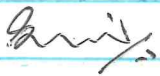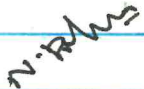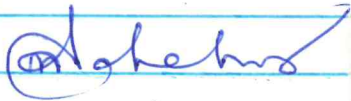IQAC
Gandhigram Rural Institute
(Deemed to be University)
Gandhigram - 624 302,
DINDIGUL - DT, TamilNadu.

The IQAC internal members committee meeting held on 01.11.2023 (Wednesday) at 11.00 am in the IQAC office.

Sl. No.	Name and Designation	Signature
1.	Dr. M. G. Sethuraman, Professor of Chemistry, GRI — Member	
2.	Dr. A. Joseph Dorairaj, Professor of English, GRI — Member	
3.	Dr. S. Rajendran, Professor of Economics, GRI — Member	_signature_
4.	Dr. C. Pitchai, Professor of Cooperation, GRI — Member	_signature_
5.	Dr. N. Palaniappan, Director i/c, Computer Centre, GRI — Member	_signature_
6.	Dr. P. Muthukumar, Asst. Professor, Dept. of Mathematics, GRI — Member	_signature_
7.	Dr. R. Rajkumar, Assit. Professor, Dept. of Mathematics, GRI — Member	_signature_
8.	Dr. P. David Jeyaraj Franklin, Assistant Professor of English, GRI — Member	_signature_
9.	Dr. M. Arunachalam, Assistant Professor of Chemistry, GRI, — Member	_signature_
10.	Dr. S. Arivazhagan, Assistant Professor of Geology, GRI — Member	
11.	Dr. T. Ravikumar, Assistant Registrar, GRI — Member	_signature_ 1.11.2023
12.	Dr. P. U. Mahalingam, Professor of Biology and Director, IQAC, GRI	_signature_ 01/11/2023