THE GANDHIGRAM RURAL INSTITUTE

(Deemed to be University)

GANDHIGRAM-624302, DINDIGUL DISTRICT, TAMIL NADU

Ministry of Education (Shiksha Mantralaya), Govt. of India

Accredited by NAAC with 'A' Grade (3rd Cycle)

All communications should be addressed to the Registrar by designation and not by name

Dr.M.G. SETHURAMAN
REGISTRAR i/c

EPABX No. : 0451 – 2452371 – 2452376
Phone (off.) : 0451 – 2452323
Fax No. : 0451 – 2454466
E-mail : registrar@ruraluniv.ac.in
Website : www.ruraluniv.ac.in

Ref: GRI (DTBU) / Internal Academic Audit / 2021-22

Date: 23/05/2022

Dear Sir / Madam,

Sub: GRI(DTBU) – Internal Academic Audit 2021-2022 – Reg.

Ref. 1) This office letter No.GRI / Academic Audit / 2022-23 dt.06/04/2022.
2) Vice-Chancellor's approval dt.23.05.2022.

I am by direction to inform that the Internal Academic Audit of GRI is scheduled on 25.05.2022 and 26.05.2022. The Deans are requested to conduct the internal academic audit on the above dates and send a detailed audit report to the undersigned and IQAC (both soft and hard copy) along with the Geo-tagged photos, on or before 27.05.2022.

Schools/ Departments / Centres	Convenor of the Internal Audit
Department of Tamil	The Dean, School of Tamil, Indian Languages and Rural Arts
Department of Hindi	
Centre for Malayalam	
School of English and Foreign Languages	
Deen Dayal Upadhyay – Kaushal Kendra	
Department of Rural Development	The Dean, School of Health Sciences and Rural Development
Centre for Geoinformatics	
Centre for Applied Research	
Department of Rural Health and Sanitation	
Centre for Extension / Centre for Lifelong Learning	
Department of Political Science & Development Administration	The Dean, School of Social Sciences
Department of Education	
Department of Gandhian Thought and Peace Science	
Department of Sociology	
Centre for Women's Studies	
Centre for Futures Studies	
Centre for Study of Social Exclusion and Inclusive Policy	

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Physical Education and Yoga Centre Dr.G. Ramachandran Library Department of Computer Science and Applications	**The Dean,** **School of English and Foreign Languages**
Department of Rural Industries & Management Department of Economics Department of Cooperation	**The Dean,** **School of Management Studies**
Department of Mathematics Department of Physics Department of Chemistry Department of Home Science School of Agriculture & Animal Sciences	**The Dean,** **School of Sciences**
Department of Biology	**The Dean,** **School of Agriculture & Animal Sciences**
Centre for Rural Technology Centre for Rural Energy Centre for Applied Geology	**The Dean,** **School of Computer Science & Technologies**

This may please be brought to the notice of all staff of the Schools/Departments/Centres. The Deans/HODs/Directors are requested to prepare a PowerPoint presentation for post accreditation period of 3rd Cycle of NAAC from 2016-2017 to 2020-2021 and keep all the relevant records ready as per **Annexure-I** for the inspection.

Deans are also requested to prepare the time schedule of their visit to the Departments/Centres. All the faculty members are requested to make themselves available during the audit and help the HODs / Directors in this exercise. Further faculty members are discouraged from availing leave during the audit period.

23/5

REGISTRAR i/c

To

All the Deans / HODs / Directors / Coordinators / Librarian / Director of Physical Education / IQAC, GRI (DTBU).

Cc to
PS to the Vice Chancellor / PS to the Registrar.

The Director i/c, Computer Centre – *with a request to send the circular through intranet*

File.

23/5/22

Despatched
Date 23-5-2022

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Dr.M.G. SETHURAMAN
REGISTRAR i/c

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Phone (off.) : 0451 – 2452323
Fax No. : 0451 – 2454466
E-mail : registrar@ruraluniv.ac.in
Website : www.ruraluniv.ac.in

Ref: GRI (DTBU) / External / Academic Audit / 2021-22

Date: 23/05/2022

Dear Sir / Madam,

Sub: GRI(DTBU) – External Academic Audit 2021-2022 – Reg.

Ref. 1) This office letter No.GRI / Academic Audit / 2022-23 dt.06/04/2022
2) Vice-Chancellor's approval dt.23/05/2022.

I am by direction to inform that the External Academic Audit of GRI is scheduled on 30.05.2022 and 31.05.2022. The Tentative Time Schedule of the Committee's visit is given below:

<table>
<tr><td colspan="4">Day 1 : 30.05.2022 - Monday</td></tr>
<tr><td>Session 1</td><td>09.30 am - 10.15 am</td><td colspan="2">Meeting with Vice-Chancellor</td></tr>
<tr><td rowspan="5">Session 2</td><td>Visit to Departments</td><td>Team - A</td><td>Team - B</td></tr>
<tr><td>10.15 am – 11.00 am</td><td>Department of Chemistry</td><td>Centre for Applied Research</td></tr>
<tr><td>11.00 am – 11.45 am</td><td>Department of Home Science</td><td>Department of Tamil</td></tr>
<tr><td rowspan="2">11.45 am – 12.30 pm</td><td rowspan="2">Department of Biology</td><td>Department of Hindi</td></tr>
<tr><td>Centre for Malayalam</td></tr>
<tr><td>12.30 pm – 01.15 pm</td><td>Department of Physics</td><td>School of English and Foreign Languages</td></tr>
<tr><td></td><td colspan="3">Lunch</td></tr>
<tr><td rowspan="7">Session 3</td><td>02.15 pm – 03.00 pm</td><td>Department of Computer Science & Applications</td><td>Department of Political Science & Development Administration</td></tr>
<tr><td rowspan="2">03.00 pm – 03.30 pm</td><td rowspan="2">Centre for Rural Energy</td><td>Centre for Lifelong Learning</td></tr>
<tr><td>Centre for Extension</td></tr>
<tr><td>03.30 pm – 04.15 pm</td><td>Centre for Rural Technology</td><td>Department of Gandhian Thought & Peace Science</td></tr>
<tr><td>04.15 pm – 05.00 pm</td><td>Centre for Applied Geology</td><td>Department of Cooperation</td></tr>
<tr><td>05.00 pm – 05.45 pm</td><td colspan="2">Controller of Examinations</td></tr>
<tr><td rowspan="2">05.45 pm – 06.30 pm</td><td rowspan="2">Physical Education</td><td>Department of Education</td></tr>
<tr><td>CSSEIP</td></tr>
</table>

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Day 2 : 31.05.2022 – Tuesday			
Session 1	**Visit to Departments**	**Team - A**	**Team - B**
	09.00 am – 09.45 am	Department of Rural Health & Sanitation	Department of Rural Industries and Management
	09.45 am – 10.30 am	Department of Mathematics	Department of Rural Development
	10.30 am – 11.15 am	School of Agriculture & Animal Sciences	Department of Sociology
	11.15 am – 12.15 pm	Centre for Futures Studies	Department of Economics
		Centre for Women's Studies	
	12.15 pm – 12.45 pm	Computer Centre, Internet Browsing Centre, CEDT	Centre for Geoinformatics
			Library
	12.45 pm – 01.30 pm	DDU-Kaushal Kendra	
	Lunch		
Session 2	02.30 pm – 04.30 pm	Consolidation of report	
	04.30 pm – 05.30 pm	Exit meeting with staff	

This may please be brought to the notice of all staff of the Schools/Departments/Centres. The Deans/HODs/Directors are requested to prepare a PowerPoint presentation for post accreditation period of 3rd Cycle of NAAC from 2016-2017 to 2020-2021 and keep all the relevant records ready as per **Annexure-I** for the inspection.

All the faculty members are requested to make themselves available and be of help to the Deans / HoDs / Directors in this exercise. They are also discouraged from availing any kind of leave during the audit period.

23/5

REGISTRAR i/c

To
All the Deans / HODs / Directors / Coordinators / Controller of Examinations / Librarian /Director of Physical Education / IQAC, GRI (DTBU).

Cc to
PS to the Vice Chancellor / PS to the Registrar.

The Director i/c, Computer Centre – *with a request to send the circular through intranet*

File.

S. Mani
23/5/22

Despatched
Date 23-5-2022

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25.5.2022

External Academic Audit 30.05.2022 & 31.05.2022
Members of the Reconstituted External Academic Audit Committee

S.No	Name and Address	Mobile	Mail id
1.	Dr.S.Muthusamy, Professor and Head Department of Chemistry Bharathidasan University Tiruchirapalli – 620 024	94424-91933	muthu@bdu.ac.in, smuthus@yahoo.com
2.	Dr.P.Subashini, Over all Coordinator, DST-CURIE-AI, Department of Computer Science Avinashilingam Institute for Home Science and Higher Education for Women - Deemed to be University Coimbatore-641 043 Tamil Nadu	9442271971	subashini_cs@avinuty.ac.in
3.	Dr.V. Vinod Kumar Professor and Head Dept. of English Bharathidasan University Tiruchirapalli – 620 024	9443995201	vinod@bdu.ac.in
4.	Dr.R. Balagurunathan Professor and Head Dept. of Microbiology Periyar University Salem – 636 011	94434 46325	rbalaguru@yahoo.com rbalaperiya@gmail.com
5.	Dr.A. Ragupathy Professor & Director DARE Annamalai University Annamalai Nagar – 608 002	9345520430	aragupathy.au@gmail.com
6.	Dr.B.Vanitha Former Registrar Bharathiyar University Coimbatore	9842817131	vanithabu@gmail.com
7.	Dr.S. Rajasekar Professor, School of Physics, Bharathidasan University Tiruchirapalli – 620 024 Tamil Nadu	9442539305	Srj.bdu@gmail.com

/Draft Submitted for approval/
P-Shafi.w
24/05/22

Submitted
Draft may be approved
25/5

Approved
T. T. K-11
24/5/22

Despatched 92
Date 25-5-2022

Date

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Annexure – I

Internal / External Academic Audit of GRI

May 2022

Criteria	Documents Required
Criterion – I: Curricular Aspects	1) BoS constitution 2) BoS proceedings 3) Syllabus pre-revised 4) Syllabus revised 5) Feasibility committee report 6) Details of field visit/internship/industrial visits 7) List of major elective, non-major elective, modular and skill-based courses offered by the department 8) Feedback reports including action taken report 9) Parent meeting minutes 10) Student enrichment lectures (list and programme details) 11) Academic schedule 12) Time table for students 13) Work allotment for staff
Criterion – II: Teaching, Learning and Evaluation	1) Year-wise details of student admitted 2) Applications Vs. admitted 3) Admission register 4) Student profile analysis report 5) Slow learners and fast learners list and remedial coaching classes 6) List of slow & fast learners-remedial programme arranged 7) Course materials 8) PPTs & e-materials 9) Faculty bio-data 10) Awards & Honours received by the faculty 11) Student attendance 12) Staff attendance 13) CFA registrar 14) ESE statements received from Controller of Examinations 15) Result analysis report 16) CFA answer script 17) CFA time-tables copies 18) ESE time-tables copies 19) Learning outcome and specific objectives of learning 20) Student assignments & seminars
Criterion – III: Research, Innovations and Extension	1) Thrust area of research 2) List of scholars 3) Scholar attendance 4) Project proposals submitted 5) Project reports completed 6) Progress reports of scholars 7) RQC meeting circulars 8) Ph.D. awarded - list & M.Phil. 9) Ph.D. thesis & M.Phil. theses 10) Paper published - reprints 11) Books authored 12) Books edited

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	13) Chapters in books 14) Consultancy undertaken 15) Extension activities reports 16) VPP details 17) MoUs signed with activities carried out 18) Conferences organized 19) Conferences attended and papers presented 20) Conferences proceedings 21) Participant list in the Conferences organized 22) Seed money collections
Criterion – IV: Infrastructure and Learning Resources	1) Physical facilities available 2) Department library stock register 3) Furniture & other stock registers 4) Equipment purchase order 5) Annual maintenance contract 6) Equipments log book 7) Department library issue register 8) E-resources available
Criterion – V: Student Support and Progression	1) Gurukula allotment 2) Gurukula activities reports 3) Student progression details 4) Placement details 5) Student participation in events 6) Student association activities 7) Alumni meeting 8) Scholarship details
Criterion – VI: Governance, Leadership and Management	1) FDP attended 2) Orientation & Refresher courses organized / attended 3) Department faculty meeting 4) Department committee meeting 5) Corporate social responsibility 6) Funds mobilised 7) Training programmes organized
Criterion – VII: Institutional Values and Best Practices	1) Innovative practices of the Department 2) Best practices of the Department 3) Distinctiveness of the Department 4) Inclusive practices 5) Eco friendly practices

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ACADEMIC AUDIT REPORT

2016-17 to 2020-21

30th and 31st May 2022

THE GANDHIGRAM RURAL INSTITUTE

(DEEMED TO BE UNIVERSITY)

GANDHIGRAM

DINDIGUL DISTRICT – 624 302

TAMIL NADU

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ACADEMIC AUDIT

General Observations

- Intellectual Property Rights (IPR) Cell to be improved.
- Learning Management System (LMS) has to be developed.
- Slides for each criteria – 3/4 only.
- Publications to be improved and to be shown as UGC CARE, Scopus, etc.
- Common template for slides to prepare.
- Uniqueness of the curriculum to be incorporated and shown.
- Courses with employability should be highlighted.
- Courses with regional, national and international to be mentioned.
- New courses during the assessment period and reason for introducing them are to be highlighted.
- No. of beneficiaries are to be included in each quantitative aspects.
- Feedback and action towards the feedback received and also how it is mapped in the curriculum to be projected.
- Research policies are to be drafted and highlighted.
- Very less alumni contribution. Alumni contributions in terms of expert advice, knowledge sharing or transfer, participation in various bodies, placement duties, providing internship etc. are to be highlighted. Apart from fund mobilized through Alumni fund generated from non-government organization has to be projected.
- Result analysis to be done at the department level.
- Give total PhD from each dept along with PhDs awarded during the assessment period.
- Include details of Open-Source learning and certification by faculty and students.
- Highlight illustrious alumni in each department.
- Measure and map attainment levels of COs.
- Under Outcome Based Education, spell out POs & COs.

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- Feedback and remediation given to students be included, along with mechanism to identify slow and advanced learners and how their requirements are catered to.
- Student Progression and placement details to be provided in one slide.
- Use term 'Experiential Learning' for VPP, Field Visit and Internship.
- Avoid using the term 'Guest Faculty/Guest Staff'; Use 'Assistant Professor' instead.
- Avoid using the term 'temporary' in faculty details.
- Identify 2 or 3 Best Practices.
- Include comparative slides for PhD pre-2016; post-2016 – wherever there is improvement.
- All department libraries should have issue and receipt registers.
- Change CSR to ISR.
- BoS Committee should be as per UGC norms and should include students and alumni as members.

31/5/22

Dr.S.Muthusamy,
Professor and Head
Department of Chemistry
Bharathidasan University
Tiruchirapalli – 620 024

31/5/2022

Dr.P.Subashini,
Over all Coordinator, DST-CURIE-AI,
Department of Computer Science
Avinashilingam Institute for Home Science and Higher Education for Women - Deemed to be University
Coimbatore-641 043
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Dr.V. Vinod Kumar
Professor and Head
Dept. of English
Bharathidasan University
Tiruchirapalli – 620 024

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Dr.R. Balagurunathan
Professor and Head
Dept. of Microbiology
Periyar University
Salem – 636 011

31/5/2022

Dr.A. Ragupathy
Professor & Director DARE
Annamalai University
Annamalai Nagar – 608 002

31/8/22

Dr.B.Vanitha
Former Registrar
Bharathiyar University
Coimbatore

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