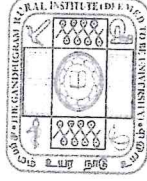


o/c

**THE GANDHIGRAM RURAL INSTITUTE**  
(Deemed to be University)  
GANDHIGRAM-624302, DINDIGUL DISTRICT, TAMIL NADU  
Ministry of Education (Shiksha Mantralaya), Govt. of India  
Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)

All communications should be addressed to the Registrar by designation and not by name



EPABX No. : 0451 – 2452371 – 2452376  
Phone (off.) : 0451 – 2452323  
Fax No. : 0451 – 2454466  
E-mail : registrar@ruraluniv.ac.in  
Website : www.ruraluniv.ac.in

Dr.M.G. SETHURAMAN  
REGISTRAR i/c

Ref: GRI (DTBU) / Internal Academic Audit / 2021-22

Date: 23/05/2022

Dear Sir / Madam,

Sub: **GRI(DTBU) – Internal Academic Audit 2021-2022** – Reg.

Ref. 1) This office letter No.GRI / Academic Audit / 2022-23 dt.06/04/2022.  
2) Vice-Chancellor's approval dt.23.05.2022.

I am by direction to inform that the Internal Academic Audit of GRI is scheduled on 25.05.2022 and 26.05.2022. The Deans are requested to conduct the internal academic audit on the above dates and send a detailed audit report to the undersigned and IQAC (both soft and hard copy) along with the Geo-tagged photos, on or before 27.05.2022.

Schools/ Departments / Centres	Convenor of the Internal Audit
Department of Tamil	The Dean, School of Tamil, Indian Languages and Rural Arts
Department of Hindi	
Centre for Malayalam	
School of English and Foreign Languages	
Deen Dayal Upadhyay – Kaushal Kendra	
Department of Rural Development	The Dean, School of Health Sciences and Rural Development
Centre for Geoinformatics	
Centre for Applied Research	
Department of Rural Health and Sanitation	
Centre for Extension   Centre for Lifelong Learning	
Department of Political Science & Development Administration	The Dean, School of Social Sciences
Department of Education	
Department of Gandhian Thought and Peace Science	
Department of Sociology	
Centre for Women's Studies	
Centre for Futures Studies	
Centre for Study of Social Exclusion and Inclusive Policy	

L. N. SETHURAMAN  
REGISTRAR  
Gandhigram Rural Institute  
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Gandhigram - 624 302,  
Dindigul Dist, Tamilnadu.

Physical Education and Yoga Centre	The Dean, School of English and Foreign Languages
Dr.G. Ramachandran Library	
Department of Computer Science and Applications	
Department of Rural Industries & Management	The Dean, School of Management Studies
Department of Economics	
Department of Cooperation	
Department of Mathematics	The Dean, School of Sciences
Department of Physics	
Department of Chemistry	
Department of Home Science	
School of Agriculture & Animal Sciences	
Department of Biology	The Dean, School of Agriculture & Animal Sciences
Centre for Rural Technology	The Dean, School of Computer Science & Technologies
Centre for Rural Energy	
Centre for Applied Geology	

This may please be brought to the notice of all staff of the Schools/Departments/Centres. The Deans/HODs/Directors are requested to prepare a PowerPoint presentation for post accreditation period of 3<sup>rd</sup> Cycle of NAAC from 2016-2017 to 2020-2021 and keep all the relevant records ready as per **Annexure-I** for the inspection.

Deans are also requested to prepare the time schedule of their visit to the Departments/Centres. All the faculty members are requested to make themselves available during the audit and help the HODs / Directors in this exercise. Further faculty members are discouraged from availing leave during the audit period.

*P. 23/5*  
REGISTRAR i/c

To

All the Deans / HODs / Directors / Coordinators / Librarian / Director of Physical Education / IQAC, GRI (DTBU).

Cc to

PS to the Vice Chancellor / PS to the Registrar.

The Director i/c, Computer Centre – with a request to send the circular through intranet

File.

*S. Man*  
*23/5/22*

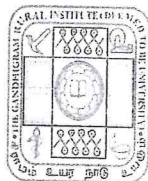
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Date 23-5-2022

*L. N*  
REGISTRAR  
Gandhigram Rural Institute  
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Gandhigram - 624 302.  
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Dr.M.G. SETHURAMAN  
REGISTRAR i/c

Ref: GRI (DTBU) / External / Academic Audit / 2021-22

Date: 23/05/2022

Dear Sir / Madam,

Sub: **GRI(DTBU) – External Academic Audit 2021-2022** – Reg.

Ref. 1) This office letter No.GRI / Academic Audit / 2022-23 dt.06/04/2022  
2) Vice-Chancellor's approval dt.23/05/2022.

-----

I am by direction to inform that the External Academic Audit of GRI is scheduled on 30.05.2022 and 31.05.2022. The Tentative Time Schedule of the Committee's visit is given below:

Day 1 : 30.05.2022 - Monday			
Session 1	09.30 am - 10.15 am	Meeting with Vice-Chancellor	
Session 2	<b>Visit to Departments</b>	<b>Team - A</b>	<b>Team - B</b>
	10.15 am – 11.00 am	Department of Chemistry	Centre for Applied Research
	11.00 am – 11.45 am	Department of Home Science	Department of Tamil
	11.45 am – 12.30 pm	Department of Biology	Department of Hindi
			Centre for Malayalam
12.30 pm – 01.15 pm	Department of Physics	School of English and Foreign Languages	
<b>Lunch</b>			
Session 3	02.15 pm – 03.00 pm	Department of Computer Science & Applications	Department of Political Science & Development Administration
	03.00 pm – 03.30 pm	Centre for Rural Energy	Centre for Lifelong Learning
			Centre for Extension
	03.30 pm – 04.15 pm	Centre for Rural Technology	Department of Gandhian Thought & Peace Science
	04.15 pm – 05.00 pm	Centre for Applied Geology	Department of Cooperation
	05.00 pm – 05.45 pm	Controller of Examinations	
05.45 pm – 06.30 pm	Physical Education	Department of Education	
		CSSEIP	

L. H.   
**REGISTRAR**  
Gandhigram Rural Institute  
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Day 2 : 31.05.2022 – Tuesday			
Session 1	Visit to Departments	Team - A	Team - B
	09.00 am – 09.45 am	Department of Rural Health & Sanitation	Department of Rural Industries and Management
	09.45 am – 10.30 am	Department of Mathematics	Department of Rural Development
	10.30 am – 11.15 am	School of Agriculture & Animal Sciences	Department of Sociology
	11.15 am – 12.15 pm	Centre for Futures Studies	Department of Economics
		Centre for Women's Studies	
	12.15 pm – 12.45 pm	Computer Centre, Internet Browsing Centre, CEDT	Centre for Geoinformatics
			Library
12.45 pm – 01.30 pm	DDU-Kaushal Kendra		
<b>Lunch</b>			
Session 2	02.30 pm – 04.30 pm	Consolidation of report	
	04.30 pm – 05.30 pm	Exit meeting with staff	

This may please be brought to the notice of all staff of the Schools/Departments/Centres. The Deans/HODs/Directors are requested to prepare a PowerPoint presentation for post accreditation period of 3<sup>rd</sup> Cycle of NAAC from 2016-2017 to 2020-2021 and keep all the relevant records ready as per **Annexure-I** for the inspection.

All the faculty members are requested to make themselves available and be of help to the Deans / HoDs / Directors in this exercise. They are also discouraged from availing any kind of leave during the audit period.

  
 REGISTRAR i/c

To

All the Deans / HODs / Directors / Coordinators / Controller of Examinations / Librarian / Director of Physical Education / IQAC, GRI (DTBU).


Cc to

PS to the Vice Chancellor / PS to the Registrar.

The Director i/c, Computer Centre – with a request to send the circular through intranet

File.

S. Mani  
23/5/22

  
 Despatched  
 Date 23-5-2022

  
**REGISTRAR**  
 Gandhigram Rural Institute  
 (Deemed to be University)  
 Gandhigram - 624 302.  
 Dindigul Dist, Tamilnadu.

92  
25.5.2022

External Academic Audit 30.05.2022 & 31.05.2022  
Members of the Reconstituted External Academic Audit Committee

S.No	Name and Address	Mobile	Mail id
1.	Dr.S.Muthusamy, Professor and Head Department of Chemistry Bharathidasan University Tiruchirapalli – 620 024	94424-91933	muthu@bdu.ac.in, smuthus@yahoo.com
2.	Dr.P.Subashini, Over all Coordinator, DST-CURIE-AI, Department of Computer Science Avinashilingam Institute for Home Science and Higher Education for Women - Deemed to be University Coimbatore-641 043 Tamil Nadu	9442271971	subashini_cs@avinuty.ac.in
3.	Dr.V. Vinod Kumar Professor and Head Dept. of English Bharathidasan University Tiruchirapalli – 620 024	9443995201	vinod@bdu.ac.in
4.	Dr.R. Balagurunathan Professor and Head Dept. of Microbiology Periyar University Salem – 636 011	94434 46325	rbalaguru@yahoo.com rbalaperiya@gmail.com
5.	Dr.A. Ragupathy Professor & Director DARE Annamalai University Annamalai Nagar – 608 002	9345520430	aragupathy.au@gmail.com
6.	Dr.B.Vanitha Former Registrar Bharathiyar University Coimbatore	9842817131	vanithabu@gmail.com
7.	Dr.S. Rajasekar Professor, School of Physics, Bharathidasan University Tiruchirapalli – 620 024 Tamil Nadu	9442539305	Srj.bdu@gmail.com

Draft Submitted for approval/

Submitted  
Draft may be  
approved  
24/5

P-Shaffiq

24/05/22

Approved

J. J. K-10L  
24/5/22

Despatched 92  
Date 25.5.2022

J.P.R.

L. N.   
REGISTRAR  
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Dindigul Dist, Tamilnadu.



## Internal / External Academic Audit of GRI

May 2022

Criteria	Documents Required
<b>Criterion – I: Curricular Aspects</b>	<ol style="list-style-type: none"> <li>1) BoS constitution</li> <li>2) BoS proceedings</li> <li>3) Syllabus pre-revised</li> <li>4) Syllabus revised</li> <li>5) Feasibility committee report</li> <li>6) Details of field visit/internship/industrial visits</li> <li>7) List of major elective, non-major elective, modular and skill-based courses offered by the department</li> <li>8) Feedback reports including action taken report</li> <li>9) Parent meeting minutes</li> <li>10) Student enrichment lectures (list and programme details)</li> <li>11) Academic schedule</li> <li>12) Time table for students</li> <li>13) Work allotment for staff</li> </ol>
<b>Criterion – II: Teaching, Learning and Evaluation</b>	<ol style="list-style-type: none"> <li>1) Year-wise details of student admitted</li> <li>2) Applications Vs. admitted</li> <li>3) Admission register</li> <li>4) Student profile analysis report</li> <li>5) Slow learners and fast learners list and remedial coaching classes</li> <li>6) List of slow &amp; fast learners-remedial programme arranged</li> <li>7) Course materials</li> <li>8) PPTs &amp; e-materials</li> <li>9) Faculty bio-data</li> <li>10) Awards &amp; Honours received by the faculty</li> <li>11) Student attendance</li> <li>12) Staff attendance</li> <li>13) CFA registrar</li> <li>14) ESE statements received from Controller of Examinations</li> <li>15) Result analysis report</li> <li>16) CFA answer script</li> <li>17) CFA time-tables copies</li> <li>18) ESE time-tables copies</li> <li>19) Learning outcome and specific objectives of learning</li> <li>20) Student assignments &amp; seminars</li> </ol>
<b>Criterion – III: Research, Innovations and Extension</b>	<ol style="list-style-type: none"> <li>1) Thrust area of research</li> <li>2) List of scholars</li> <li>3) Scholar attendance</li> <li>4) Project proposals submitted</li> <li>5) Project reports completed</li> <li>6) Progress reports of scholars</li> <li>7) RQC meeting circulars</li> <li>8) Ph.D. awarded - list &amp; M.Phil.</li> <li>9) Ph.D. thesis &amp; M.Phil. theses</li> <li>10) Paper published - reprints</li> <li>11) Books authored</li> <li>12) Books edited</li> </ol>

	<ul style="list-style-type: none"> <li>13) Chapters in books</li> <li>14) Consultancy undertaken</li> <li>15) Extension activities reports</li> <li>16) VPP details</li> <li>17) MoUs signed with activities carried out</li> <li>18) Conferences organized</li> <li>19) Conferences attended and papers presented</li> <li>20) Conferences proceedings</li> <li>21) Participant list in the Conferences organized</li> <li>22) Seed money collections</li> </ul>
<b>Criterion – IV: Infrastructure and Learning Resources</b>	<ul style="list-style-type: none"> <li>1) Physical facilities available</li> <li>2) Department library stock register</li> <li>3) Furniture &amp; other stock registers</li> <li>4) Equipment purchase order</li> <li>5) Annual maintenance contract</li> <li>6) Equipments log book</li> <li>7) Department library issue register</li> <li>8) E-resources available</li> </ul>
<b>Criterion – V: Student Support and Progression</b>	<ul style="list-style-type: none"> <li>1) Gurukula allotment</li> <li>2) Gurukula activities reports</li> <li>3) Student progression details</li> <li>4) Placement details</li> <li>5) Student participation in events</li> <li>6) Student association activities</li> <li>7) Alumni meeting</li> <li>8) Scholarship details</li> </ul>
<b>Criterion – VI: Governance, Leadership and Management</b>	<ul style="list-style-type: none"> <li>1) FDP attended</li> <li>2) Orientation &amp; Refresher courses organized / attended</li> <li>3) Department faculty meeting</li> <li>4) Department committee meeting</li> <li>5) Corporate social responsibility</li> <li>6) Funds mobilised</li> <li>7) Training programmes organized</li> </ul>
<b>Criterion – VII: Institutional Values and Best Practices</b>	<ul style="list-style-type: none"> <li>1) Innovative practices of the Department</li> <li>2) Best practices of the Department</li> <li>3) Distinctiveness of the Department</li> <li>4) Inclusive practices</li> <li>5) Eco friendly practices</li> </ul>



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Gandhigram - 624 302.  
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# ACADEMIC AUDIT REPORT

2016-17 to 2020-21

30<sup>th</sup> and 31<sup>st</sup> May 2022



**THE GANDHIGRAM RURAL INSTITUTE**

**(DEEMED TO BE UNIVERSITY)**

**GANDHIGRAM**

**DINDIGUL DISTRICT – 624 302**

**TAMIL NADU**

  
**REGISTRAR**  
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Gandhigram - 624 302,  
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## ACADEMIC AUDIT

### General Observations

- Intellectual Property Rights (IPR) Cell to be improved.
- Learning Management System (LMS) has to be developed.
- Slides for each criteria – 3/4 only.
- Publications to be improved and to be shown as UGC CARE, Scopus, etc.
- Common template for slides to prepare.
- Uniqueness of the curriculum to be incorporated and shown.
- Courses with employability should be highlighted.
- Courses with regional, national and international to be mentioned.
- New courses during the assessment period and reason for introducing them are to be highlighted.
- No. of beneficiaries are to be included in each quantitative aspects.
- Feedback and action towards the feedback received and also how it is mapped in the curriculum to be projected.
- Research policies are to be drafted and highlighted.
- Very less alumni contribution. Alumni contributions in terms of expert advice, knowledge sharing or transfer, participation in various bodies, placement duties, providing internship etc. are to be highlighted. Apart from fund mobilized through Alumni fund generated from non-government organization has to be projected.
- Result analysis to be done at the department level.
- Give total PhD from each dept along with PhDs awarded during the assessment period.
- Include details of Open-Source learning and certification by faculty and students.
- Highlight illustrious alumni in each department.
- Measure and map attainment levels of COs.
- Under Outcome Based Education, spell out POs & COs.



- Feedback and remediation given to students be included, along with mechanism to identify slow and advanced learners and how their requirements are catered to.
- Student Progression and placement details to be provided in one slide.
- Use term ‘Experiential Learning’ for VPP, Field Visit and Internship.
- Avoid using the term ‘Guest Faculty/Guest Staff’; Use ‘Assistant Professor’ instead.
- Avoid using the term ‘temporary’ in faculty details.
- Identify 2 or 3 Best Practices.
- Include comparative slides for PhD pre-2016; post-2016 – wherever there is improvement.
- All department libraries should have issue and receipt registers.
- Change CSR to ISR.
- BoS Committee should be as per UGC norms and should include students and alumni as members.

  
31/5/22


**Dr.S.Muthusamy,**  
Professor and Head  
Department of Chemistry  
Bharathidasan University  
Tiruchirapalli – 620 024

  
31/5/22


**Dr.P.Subashini,**  
Over all Coordinator, DST-CURIE-AI,  
Department of Computer Science  
Avinashilingam Institute for Home  
Science and Higher Education for  
Women - Deemed to be University  
Coimbatore-641 043  
Tamil Nadu

  
31/5/22

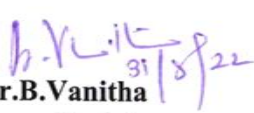
**Dr.V. Vinod Kumar**  
Professor and Head  
Dept. of English  
Bharathidasan University  
Tiruchirapalli – 620 024

  
31/5/22

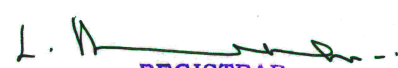
**Dr.R. Balagurunathan**  
Professor and Head  
Dept. of Microbiology  
Periyar University  
Salem – 636 011

  
31/5/2022

**Dr.A. Ragupathy**  
Professor & Director DARE  
Annamalai University  
Annamalai Nagar – 608 002

  
31/5/22

**Dr.B.Vanitha**  
Former Registrar  
Bharathiyar University  
Coimbatore

  
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